

Silsby Free Public Library
Library Trustees Meeting Minutes
Tuesday Sept 8, 2015 at 4:00 pm

A. Attendance and Additions to Agenda:

Members present: Jim Fowler, Kara Lee, Anne Williams, Juli Wanat, Sandy Perron (dir.)
Members absent with notice: Mary Holmes, Robin Forsaith,

B. Minutes:

Minutes from regular meeting in August were reviewed. Motion to accept minutes with minor grammatical corrections made by Juli. Anne seconded. Motion passed.

C. Standing Reports:

1. Treasurer's Report – The Treasurer's report from August was tabled because Robin was not here.

2. Librarian's Report – Christy is back to work. There will be a NH Humanities program on Wed Sept. 23 at 6:30pm: Not So Elementary, My Dear Watson. Sandy and staff would like to put 'Read to Me' bags at the Charlestown Family Medicine office on Main St. They are currently available at the library and the HHS office. The cost is ~\$13 a bag. We could use money from the Literacy Program budget line (Programs and Displays) to help with this (or ask for help from Rotary or the D. Hassett Donation). She wants to try it and track how it goes to get an idea of how many are needed. Sandy says she needs a credit card to pay for certain things (e.g. the web site domain) – we have discussed this in prior meetings but nothing was done. Motion for Robin F. to initiate the acquisition of a credit card with a cap of \$500 made by Kara. Anne seconded. Motion passed. Sandy gave us some additional information on a potential Disaster Plan. She will get us a copy.

D. Old Business

1. Library Building Safety – Jim asked about getting buzzers on the doors to let staff know that someone has entered the building. Jess will check into it.
2. Library street sign – the State would have to put it up. Where would we want to put it? Board should scope out spots that would be the most visible and useful.
3. Edna's Garden – several trustees came out to weed and work in the garden. It looks much better. Do we need more mulch? Maybe we could ask Larry to get a load in the Spring. We can plant bulbs, mums, etc. if we want.

E. New Business:

1. Filling trustee vacancy – Diana Bushway will be coming on board. Thank You Diana!
2. Meeting time – Robin can no longer meet on Tuesdays at 4pm. Motion was made to change meeting date to the 2nd Wednesday of the month made by Anne. Juli seconded. Motion passed.
3. Patron complaint – A patron had contacted the SelectBoard office back in August with a

complaint about the director. Jim has talked to her over the phone, and talked to Sandy and Jenn about the complaint. We discussed the situation with Sandy and feel that she did not do anything wrong. Jim will send a letter to the patron explaining our discussion of the incident and library policy regarding the topic the patron brought up in her complaint (book sale cart).

4. Director – Sandy has given her letter of resignation to the Board. She has been considering it for some time and wants to be closer to family. We will really miss her! Her last day will be Friday Oct 16. Our choices to fill the position are to either promote someone from within or to openly advertise the position. Holly Shaw (Asst. Director) has indicated interest in the position. We have decided to meet with Holly to talk about the position. We will meet on Wednesday 9/16 at 6pm.

Motion to adjourn meeting made by Juli. Anne seconded.

Next Monthly meeting: 4pm, Wed Oct 14, 2015.

Meeting adjourned: 5:20pm.

Submitted by

Kara Lee